



Notes for Completion of Form:

1. Items A1-A5 to be completed by SARS
2. (i) Items B1-B3 to be completed by the Applicant
(ii) Items B4 to be completed by the Head of Mission / Embassy, etc.
3. Items C1 to be completed by SARS
4. Items D1 to be completed by the Department of International Relations and Cooperation

Application for refund in respect of Excise Duty and Fuel levy on motor fuel used by diplomatic and other foreign representatives in terms of item(s) 623.01, 623.02, 623.03 and 670.01 of Schedule No. 6 to the Customs and Excise Act, No. 91 of 1964.

A1 Claim Receipt Particulars: (SARS)

Date of receipt	Date of receipt	Date of receipt	Group number
			Claim number

B1 Information: (Applicant)

Name		
Designation		
Certificate of Identity number issued by the Department of International Relations and Cooperation:		
Number		Passport number
Mission / Embassy, etc. Details		
SARS Reference no	1 / 1 0 / 1 / 9 /	
Name of Mission / Embassy, etc.		
Mission / Embassy, etc. Bank Details		
Name of account holder		
Name of bank		
Account number		
Branch name		Branch code
Type of account:	☐ Current ☐ Saving ☐ Other - Specify	

B2 Amount Claimed: (Applicant)

Allocation description	Total Litres		Amount
Excise Duty - Leaded / Unleaded Petrol		R	
Fuel Levy - Leaded / Unleaded Petrol		R	
Excise Duty - Diesel		R	
Fuel Levy - Diesel		R	
Excise Duty - Bio Diesel		R	
Fuel Levy - Bio Diesel		R	
Total amount		R	

C1 Payment Details: (SARS)

Financial voucher no.	Electronic fund transfer no.	Cheque no.
Date	Date	Date

B3 Original invoice(s) / purchasing slip(s) to support the refund application: (Applicant)

Original invoice(s) / purchasing slip(s) to support this refund application must be attached to this page.
Copies of the invoice(s) / purchasing slip(s) that support this refund application must be retained by the applicant and kept for five (5) years.

Line No	Vehicle reg. no.	Date (YY/MM/DD)	Name of supplier(s)	Petrol		Diesel Litres	Bio Diesel Litres	Amount	
				Leaded Litres	Unleaded Litres			R	c
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									
14.									
15.									
16.									
17.									
18.									
19.									
20.									
21.									
22.									
23.									
24.									
25.									
26.									
27.									
28.									
Totals									

If the space is insufficient, a copy of B3 can be used.

[illegible]

It is hereby certified that the above-mentioned applicant is entitled to the privilege and is listed in the register maintained by this Department in accordance with the provisions of the Diplomatic Immunities and Privileges Act, Act 37 of 2001.

Name of official of the Department of International Relations and Cooperation

Designation

Signature

Date

Official stamp of the Department of International Relations and Cooperation

To whom it may concern

This refund application(s) cannot be entertained for the under-mentioned reason(s). If this refund application(s) are re-submitted, the same refund application(s) jacket must be utilised and submitted to the Department of International Relations and Cooperation.

Your attention is invited to section 76B of the Customs and Excise Act, No. 91 of 1964, with regard to the prescribed period in which a refund application may be lodged.

[illegible]

Name	
Designation	
Signature	
Date	

[illegible]